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I/We hereby give notice of my/our intention to vacate the following property:

Property address:

On the following date:

or, name of person lodging form on behalf of tenant:

I/We understand I/we am/are required to give days notice under the terms of my/our tenancy agreement.

My/Our reason for vacating is:

My/Our forwarding address will be:

Suburb:

Postcode:

I/We would like assistance in finding another property: Yes No

I/We understand that you may want to show prospective tenants through the property. Please arrange access for this purpose by contacting me/us on:

Phone(w): Phone(h): Phone(m):

Email:

Signed:

Name:

Signed:

Name:

Date:

Office use only

Date notice received: / /

Agreement expiry date: / /